



## ARXivar for Quality From written procedures to guided processes

ARXivar allows you to **produce, organise and distribute** Quality System documented information and, above all, to **guide and monitor the correct progress of procedures and processes** according to a plan-do check-act logic.

### DESIGNING A QUALITY SYSTEM MEANS

- **Analysing** the context and processes based on customer satisfaction
- **Formalising procedures** and information necessary for the various process stages involved
- **Monitoring** and identifying activities for continuous process improvement



ARXivar is the ideal instrument for the Management of an ISO 9001:2015 certified Quality System, legally required for companies by autumn 2018.

ARXivar allows you to:

- Generate approval and management flows in just a few clicks
- Standardise and manage complex processes
- Facilitate communication
- Monitor activities and manage exceptions instantly
- Measure KPIs of all stages



**Adaptable to the unique operational style of the company**



**Immediate application of changes**

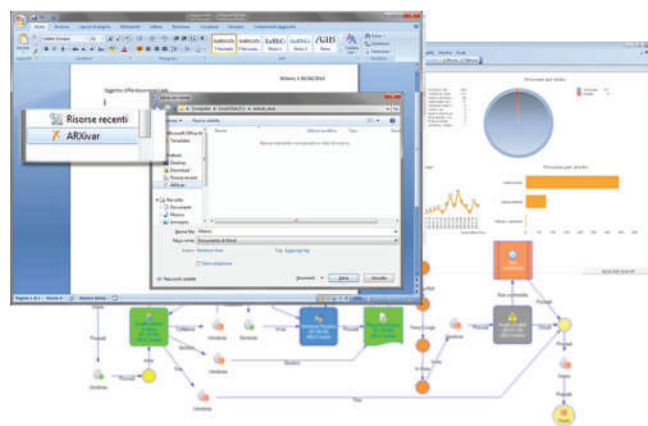


**ARXivar transforms manuals in guided processes**

### DOCUMENTED INFORMATION

Every piece of information present in ARXivar is documented information! ARXivar allows you to **manage the full life cycle of Quality System information**: creation, approval, publication, sharing, editing and relative revision tracing. All the procedures for managing Quality policy, and the relative documents, are preserved, always available and shared in a controlled manner.

### Archiving, management and reports



### Risk matrix and setting audit deadlines

Num...	Oggetto	Prob...	Im...	Classif...	Cadenza...	Prossima Verifica
RSK/2	Pochi Partecipanti al Corso	60	6	360,0	5	19/04/2016
RSK/9	Rischio finanziario per nuovo mercato america latina	60	9	540,0	20	28/04/2016
RSK/4	Pochi iscritti al corso	30	9	270,0	60	29/04/2016
RSK/1	Numero Partecipanti al corso troppo basso	30	6	180,0	30	30/04/2016
RSK/5	Nuova Tecnologia Materiale	30	3	90,0	30	13/05/2016
RSK/10	Insoluto Cliente	30	9	270,0	30	14/05/2016
RSK/6	FATTURA ELETTRONICA TRA PRIMATI	90	3	270,0	90	15/06/2016
RSK/3	Troppi Partecipanti al corso	10	9	90,0	120	27/06/2016
RSK/8	Compatibilità elettromagnetica prodotto ALFA	90	6	540,0	365	04/04/2017

### RISK MANAGEMENT

Risk matrix and setting audit deadlines  
The Risk Management of the new ISO version is of significant importance to company growth. With ARXivar, it is possible to define Assessment, evaluation and risk management policies through the correct configuration of business processes. **ARXivar enables risks to be classified according to the impact and probability variables and allows audit deadlines to be set.**

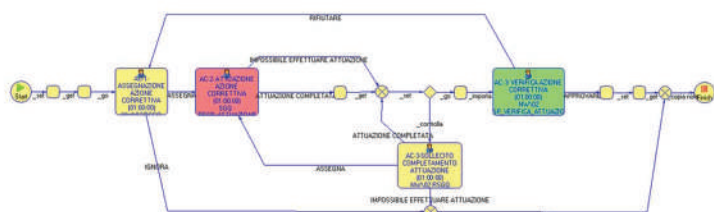
### COMPLAINTS MANAGEMENT

The **management of reputation** and of the risks associated with poor complaints and non-conformity management is certainly one of the critical aspects of a business. ARXivar guides the user through all the stages of complaints management: recording the complaint; resolution and closure of the procedure; customer notification

### Monitoring complaints management times

Processi	Tasks	Allegati	Note	Documenti	Figure	Variabili	Chrono
Intermedio	Data start	Data stop	Durata	Parziale			
Nome cronometro: Demo							
0	15/01/2016 11:16:49	15/01/2016 12:09:59	53 minuti 10 secondi	53 minuti 10 secondi			
Nome cronometro: Gestione							
0	15/01/2016 11:38:10	15/01/2016 12:06:23	28 minuti 13 secondi	28 minuti 13 secondi			
Nome cronometro: Istruttoria							
0	15/01/2016 11:16:49	15/01/2016 11:38:10	21 minuti 21 secondi	21 minuti 21 secondi			

### Non-conformity management workflow



### NON-CONFORMITIES AND CORRECTIVE ACTION

The correct management of corrective action allows the company to improve continuously its products/services and its reputation. ARXivar is the perfect support tool for managing non-conformities and the relative corrective action. Through the use of a **process modeller**, it is possible to **set up the automatic/guided management of non-conformity identification**, corrective action implementation and results verification.